



**City of Scottsdale  
Human Services Commission  
Regular Meeting**

**SUMMARIZED MINUTES**

**Thursday, April 12, 2012**

**Paiute Neighborhood Center, Building 2/Room 3  
Scottsdale, AZ 85251**

**PRESENT:**

Steven Rosenberg, Chair  
Raoul Zubia, Vice Chair  
Katherine Weaver, Commissioner  
Enid Seiden, Commissioner  
Judy Keane, Commissioner  
Dustin Thomas, Commissioner  
Donald Nordlund, Commissioner

**STAFF PRESENT:**

Bill Murphy, Community Services Executive Director  
Valerie Kime Trujillo, Human Services Manager; Paiute  
Kathy Breen, Human Services Manager; Vista del Camino  
Michelle Albanese, Community Assistance Manager  
Justin Boyd, Housing Coordinator  
Cindy Ensign, human Services Planner and budget Specialist  
Donna Brower, Human Services Coordinator, Granite Reef Senior Center  
Trisha Serlin, Via Linda Senior Center  
Kim McLane,

**Call to Order**

Chair Rosenberg called the meeting to order at 5:00 p.m.

**Roll Call**

Commission members present as noted above.

**1. Approval of the March 22, 2011 Minutes - Regular Meeting**

**Approved 7-0.** Motion to approve made by Vice-Chairman Zubia and seconded by Commissioner Seiden.

**2. Presentation of FY 2010-11 Performance Report**

Cindy Ensign, Human Services Planner and Budget Specialist, presented the year-end Performance Report that included a breakdown of the various resource and statistics relating to each of the neighborhood centers and senior centers.

**3. Maricopa County /Vista del Camino Community Action Program Agreement Renewal**

Kathy Breen, Human Services Manager, reviewed the Maricopa County/Vista del Camino Community Action Program agreement and the programs it funds. The agreement was originally put in place in 2009 through an intergovernmental agreement between the City of Scottsdale and Maricopa County. It gives the City the ability to operate the local Community Action Program. Each year DES dictates changes in the agreement that could affect Scottsdale, which is the reason for annual renewal. Renewal would extend the agreement through June 30, 2013. Maricopa County serves as the community action administrator and applications are completed on behalf of residents through an online application system. Ms. Breen briefly reviewed the rental assistance program, the Low Income Home Energy Assistance Fund (LIHEAF), and the Weatherization Assistance Program. The agreement is scheduled to go before City Council for approval on May 8.

**Approved 7-0.** Commissioner Seiden made the motion to approve and Commissioner Thomas seconded the motion.

**4. Maricopa County Vista del Camino Career Center Agreement Extension**

Kathy Breen, Human Services Manager, reviewed the Maricopa County/Vista del Camino Career Center agreement and the program benefits. The program has in the past been a two-year agreement; however, Maricopa County has changed to a one-year agreement renewal program.

**Approved 7-0.** Commissioner Thomas made the motion to approve and Commissioner Seiden seconded the motion.

**5. City of Scottsdale Budget Update**

Bill Murphy, Community Services Executive Director, updated the Commission on the City's FY2012/13 budget as it relates to Human Services. He briefly reviewed the Human Services budget, highlighting budget reductions, and the overall budget. Presentation to Council is scheduled for April 26 and Commission members are encouraged to speak during the public comment period.

Commission members were given the opportunity to ask questions.

**6. Discussion on this Year's Funding Process**

- a. Bill Murphy, Community Services Executive Director, will solicit feedback from Commissioners regarding the process and effectiveness of this year's funding process for CDBG, HOME, General Funds, Scottsdale Cares, and Endowment.**
- b. Commissioners will provide ideas for agenda items for next year's meetings from September 2012 through May 2013 regarding topics, organizations and tours of interest.**

Bill Murphy recalled that last summer staff met with the Chair and discussed possible different approaches that could be taken with the current year's funding process. Staff presented different topics throughout the year prior to the allocation process. He requested feedback from Commissioners on the allocation process and effectiveness of this year's funding process for the purpose of formulating discussion topics that will be facilitated during the Commission retreat on May 24.

Commission Members made comments and suggested the following topics for discussion at the retreat:

- Collect and discuss information from the Scottsdale Police Department regarding areas where they have seen a need, such as domestic violence, the senior population and hoarding.
- Gathering information for the purpose of requesting more precise proposals.
- Survey the community to get a sense of what citizens feel are unmet needs.
- Scheduling more presentations from the social workers directly involved in the various programs.
- Fine-tuning the request for funding questionnaires to ask specific questions about how money will be spent, particularly the HOME funds and facilities where funds go toward projects rather than programs.
- Information regarding the 2010 Census and poverty numbers that can be acquired from the American Community survey.
- Prioritization of the areas that have been established as core areas of need.
- Discuss the diversity of agencies and the needs of all constituents.
- Meeting with the Neighborhood Advisory Commission to discuss the possible use of targeted Federal funds.
- Working with Valley companies engaged with community groups.

- The need for a new Human Services director.
- How other areas of the Human Services Department can better work together to address needs of the community and opportunities to leverage programs more broadly.

## **7. Commissioner Comments and/or Discussion on Future Agenda items**

Bill Murphy noted that the next meeting would be on May 24 due to conflicts on both May 10 and 26. The annual action plan will be presented to Council on May 8.

Discussion ensued regarding tours and it was the consensus of the Commission to align tours with goals once priorities are determined.

## **8. Staff and Commission Updates**

Valerie Kime Trujillo, Human Services Manager, provided information on the following events and activities:

- The family self-sufficiency alliance half-day conference
- The regional fair housing conference
- A six-week interactive workshop, "The Metamorphosis of me," meeting on Wednesdays from April 18 through May 23.
- The Homebuyers Club "No lemons in my garage" presentation.
- Granite Reef's annual volunteer event.
- The Mother's Day tea party and Fashion Show to be held May 11.
- The Paiute lease agreement.
- The Scottsdale Leadership community garden at Paiute Community Center and the hope that it will be maintained through intergenerational participants.
- The Volunteer Appreciation Program and annual partners for Paiute.
- The Community Navigators program
- The partnership between the Interfaith Community, Scottsdale Healthcare, and the City of Scottsdale.

## **9. Open call to the Public**

No members of the public wished to speak.

**10. Adjournment**

Being duly moved and seconded, the meeting adjourned at 6:18 p.m.

Respectfully submitted,  
A/V Tronics, Inc. DBA AVTranz.